


Memorandum



State of Alaska

Department of Corrections Goose Creek Correctional Center

22301 West Alsop Road
Wasilla, Alaska 99623
907-864-8100

DATE: September 29, 2021
TO: All staff and prisoners
FROM: J. Ennis, Facility Standards Officer 
SUBJECT: Changes in Visitor Application Process

Effective October 1, 2021, all visitor applications must be filled out by the visitor and not the prisoner. Any application filled out and submitted by the prisoner will be rejected. Additionally, only applications submitted on the new form will be accepted. There are two, one for adults and one for minors. Any applications currently in process will not be denied because of the change.

The purpose of this is to keep sensitive information of the members of the public out of the prison where it doesn't belong. With this change, the prisoner population will not have to ask anyone for this information again.

Applications will be made available in the mod to be mailed out to friends and family. They will also be able to be printed off the Goose Creek Correctional Center website and mailed in. The directions to mail it in are on the application. Additionally, there will be an email address on the website that visitors can email their signed and completed applications to.

It is important that the applications be filled out in full. This includes the notary stamp on the minor visitor application. If applications are not filled out completely, they may be sent back and thus delay the potential approval.